



# NAVY-MARINE CORPS RELIEF SOCIETY

## Pre-Appointment Information Sheet

**Service Member's Name:** \_\_\_\_\_

- ✓ Complete this form and bring it with you to your appointment. If married, it is helpful to involve your SPOUSE. All dollars should be entered on a MONTHLY basis (average if needed).
- ✓ Bring a copy of your LATEST monthly Leave and Earnings Statement (LES).
- ✓ You probably do not spend money on all of the items listed. Provide dollar amounts for the items that apply.

### INCOME, LIVING & TRANSPORTATION EXPENSES (Monthly)

<b>MONTHLY FAMILY INCOME:</b>	<b>DOLLARS:</b>	<b>FAMILY LIVING EXPENSES:</b>	<b>DOLLARS:</b>
Military take-home pay	_____	Food	_____
Service Member's net pay from 2 <sup>nd</sup> job if applicable	_____	Clothing	_____
Net pay of spouse	_____	Child Care/Child Support	_____
Child support	(Y <input type="checkbox"/> N <input type="checkbox"/> )	Telephone/Internet/Cable	_____
Food stamps	(Y <input type="checkbox"/> N <input type="checkbox"/> )	Cell Phone	_____
WIC	(Y <input type="checkbox"/> N <input type="checkbox"/> )	Savings	_____
<b>FAMILY HOUSING EXPENSES:</b>		Medical	_____
Rent/Mortgage	_____	Insurance (other than SGLI)	_____
Electric	_____	Deployed Service Member Expense/Split Pay Option	_____
Water/Sewage/Garbage	_____	<b>TRANSPORTATION:</b>	
Heating Fuel/Natural Gas	_____	Gasoline	_____
Homeowners/Renters Insurance	_____	Car Maintenance	_____
Other (HOA/Security/Parking/ Storage/Yard Service)	_____	Car Insurance	_____
		Tax/Tags/Registration	_____
		Car Payment(s)	_____

### MONTHLY DEBTS (Personal Loans, Credit Cards, Furniture, Auto Loans, Etc.)

To Whom Owed	Interest Rate	Purpose	Date Incurred	Original Amount	Balance Owed	Monthly Payment

### MISCELLANEOUS EXPENSES (Monthly)

<b>PERSONAL CARE:</b>	<b>DOLLARS:</b>	<b>LAUNDRY:</b>	<b>DOLLARS:</b>
Barber	_____	Dry Cleaning	_____
Beauty Shop	_____	Laundromat	_____
Make-up/Nails/Tanning	_____	Tailoring	_____
Health Supps/Diet Programs	_____		
Personal Care	_____	<b>BEVERAGES/LUNCHES:</b>	
Contacts/Glasses	_____	Liquor/Beer/Wine	_____
Other	_____	Coffee Mess/Vending	_____
		Coffee, Specialty Drinks	_____
<b>RECREATION:</b>		Lunches	_____
Sports Equipment/Events	_____		
Nights Out	_____	<b>CHILDREN:</b>	
Day Trips/Travel	_____	Tuition	_____
Gym Fees/Club Memberships	_____	Allowances	_____
Music /Video/App Downloads	_____	School Lunches	_____
CD/DVD Purchases	_____	School Supplies	_____
Video Rentals/Membership	_____	Tutoring	_____
Computer Gaming	_____	Home Schooling	_____
Collections/Hobbies	_____	Diapers	_____
Bingo/Casinos/Lottery	_____	Babysitting	_____
Eating Out	_____	Club Dues/Activities/Sports	_____
Home Delivery/Carry Out	_____	Toys	_____
Other	_____	Uniforms	_____
Other	_____	Lessons	_____
<b>READING:</b>		<b>HOUSEHOLD:</b>	
Books/e-books	_____	Garage Sales/Thrift Shops	_____
Newspapers	_____	Gardening	_____
Magazines/Subscriptions	_____	Furnishings	_____
		Repairs	_____
<b>EDUCATION:</b>		Storage Unit Fees	_____
Tuition/Fees	_____	Other	_____
Tutoring	_____		
Textbooks/Supplies	_____	<b>COMPUTER:</b>	
Other	_____	Repairs	_____
		Supplies/Software	_____
<b>GIFTS/CARDS:</b>		Ink Cartridges	_____
Birthdays/Anniversary	_____	Other	_____
Parties	_____		
Holidays	_____	<b>TRANSPORTATION:</b>	
		Bus/Taxi	_____
<b>CONTRIBUTIONS:</b>		Carpool	_____
Charities	_____	Subway	_____
Religious	_____	Train	_____
Family	_____	Ferry/Tolls	_____
		Parking	_____
<b>PETS:</b>		Other	_____
Vet/Kennel/Grooming	_____		
License	_____	<b>OTHER EXPENSES:</b>	
Food	_____	Cigarettes/Tobacco Products	_____
Other	_____	Postage/Mailing Supplies	_____
		Tattoos/Body Art	_____
<b>FINANCIAL:</b>		Other	_____
Bank Charges/Overdraft Fees	_____	Other	_____
ATM Charges	_____	Other	_____
Other	_____		